

StagiaTech is an **application** of managing **internships** in companies.

StagiaTech is an application for managing internships in companies. Objective: Digitize and optimize the internship management cycle, from the expression of need to the final evaluation

KEY FEATURES

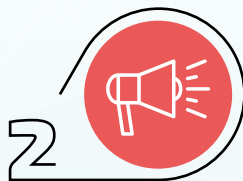
Expression of the need for an intern

Entry of a request by the manager or department head
Choice of type of internship: initiation, improvement, PFE,
other Definition of the profile sought, duration, missions,
expected skills Validation by HR / Management



Publication of ad

Generation of internship forms with unique reference
publication on company portal, partner platforms, social networks



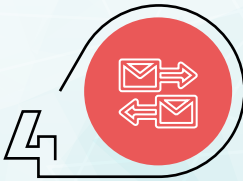
Receipt and processing of applications

Online application form (CV, letter, availability)
Automatic sorting (matching profile/need form)
Pre-selection workflow, interview, final validation
Automatic notifications to candidates



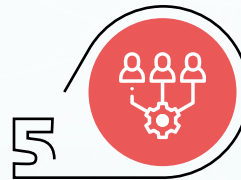
Correspondence and convocation

Sending personalized internship offers
Electronic integration schedule
Internship agreement automatically generated from the data



Integration and follow-up of the course

Personal trainee space (profile, documents, missions) Supervision
space (assignment, planning, stage validation) Personalized path
with objectives, deliverables, deadlines Logbook and weekly
monitoring



Follow-up of the internship report

Guided writing of the report online
Possibility of uploading and validation by the supervisor
Qualitative and quantitative evaluation section at each phase



Report, evaluation and dashboard

Final evaluation form by the supervisor and the intern
Export of the internship report (HR, administrative, statistical
format) Global dashboard:
- Number of interns by department, service, type
- Satisfaction rate
- History of supervisors and performance
- Monitoring of signed agreements and completed internships



VALEUR AJOUTÉE DE L'APPLICATION

- Centralisation de tout le processus stagiaire en un seul outil
- Diminution de la charge administrative
- Meilleure traçabilité et standardisation du parcours
- Amélioration de l'expérience stagiaire
- Vision stratégique sur les usages et performances du programme de stages

MAIN MODULES

- **HR module:** offer management, request tracking and candidates
- **Module Manager:** request for interns, follow-up of frameworks
- **Intern module:** personal dashboard, internship report
- **Framing Module:** progress tracking, evaluations, comments
- **Statistics & Reporting:** dynamic exports, filters, graphs

ADDED VALUE OF THE APPLICATION

- Centralization of the entire trainee process in a single tool
- Decrease in administrative burden
- Better traceability and standardization of the course
- Improvement of the intern experience
- Strategic vision on the uses and performances of the internship program

